

## Liddell, Ted

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**Subject:** FW: ARTWalk: Meeting Action Items

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From: Steele, Sue  
Sent: Friday, September 17, 2010 4:09 PM  
To: Johns, Mark; 'alovely2200@yahoo.com'  
Cc: [dougrice@rochester.rr.com](mailto:dougrice@rochester.rr.com)  
Subject: ARTWalk: Meeting Action Items

All,  
Here is the summary of action items for your review.

We all agreed that the calls should be ready to go out the first week of October.

**BA:**

Provide AWOR updated photos and plans for BENCH CALL  
Provide AWOR 3 photos with scale figure for BUS SHELTER CALL  
Confirm property acquisition with CITY for BUS SHELTER CALL  
Obtain Artist contract from CITY  
Provide map for IMPRESSION CALL to AWOR  
Review budget for IMPRESSIONS  
Review AWOR funding 300 and current design estimate  
Provide AWOR with number of MOSAIC LIGHT POLES  
Contact RMSC to discuss BIKE RACK location, IMPRESSION content, UTILITY BOX painting opportunity.  
Send postcard template to AW

**AWOR:**

Update ALL CALLS with stipend/honorarium amounts and schedule/timeline.  
Update ALL CALLS with miscellaneous text edits as discussed in the meeting  
Revise IMPRESSION call to read impression, not imprint or engraving  
Provide BA with total number of original Artworks (stipends) for IMPRESSION CALL  
Identify UTILITY boxes in the area and provide BA with number of boxes to include in UTILITY BOX CALL and honorarium amounts as they would be adjusted  
AW develop postcard for calls

That's all I have in my notes, reply if you have additional items to add.

Good meeting. THANKS!  
|Sue

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